

## ASHFORD TABLE TENNIS CLUB - RULES, CONSTITUTION AND MANAGEMENT

### 1. Title

The Club is known as Ashford Table Tennis Club.

### 2. Status

The Club was established in 1931 as a members club operating on a non-profit making basis.

All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

### 3. Objects

The main purposes of the club are to provide facilities for and to promote participation in the amateur sport of table tennis in Spelthorne\_and at such places as may be determined by the Management Committee, and to carry on any additional activities that may be beneficial to the Club.

### 4. Honorary Officers

The Officers of the Club are President, Chairman, General Secretary, Treasurer, Coaching Officer, Match Secretary and Minute Secretary. One person may not hold more than two offices.

The position of President can be a Life one, in which case re-election under Rule 5 will not apply.

### 5. Management Committee

The Club is governed by a Management Committee consisting of the Honorary Officers and a maximum of four other members. The Committee is empowered to co-opt additional members for specific purposes and it is to decide on any matters not covered by these Rules.

The Minute Secretary is to convene a Committee Meeting at least once every two calendar months which will only be valid if attended by at least five Committee members. All members of the committee are to be elected annually at the Annual General Meeting.

### 6. Membership

Membership of the club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

Subscriptions will be set annually at levels that will keep the club viable and solvent and will include Sporting Membership of WR Sports Club.

Prospective members must apply on the appropriate form obtainable from the General Secretary or Membership Secretary. Payment of the appropriate subscription must accompany the application form which is to be returned to the General Secretary.

Any members / applicants have the right to appeal against removal / exclusion from the club.

All members are entitled to attend General Meetings of the Club. All members, other than Cadets, Juniors and Temporary Members(Less than 6 months membership) are entitled to vote at General Meetings.

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### 7. General Meetings

The Annual General Meeting will be held in May or June of each year to elect a Management Committee, Auditor and any Vice Presidents for the ensuing year, to receive the audited accounts of the Club and to deal with any other business concerning the Club.

A Special General Meeting will be convened at any time if considered necessary by the Committee and also within 30 days of the General Secretary receiving a written request, stating reasons, signed by at least 10 members eligible to vote at General Meetings.

Notice of the day and time of all General Meetings will be posted on the Club Notice board at least 21 days before such day.

### 8. Subscriptions, Finances and Accounts

Subscriptions for the ensuing year, to 30<sup>th</sup> June will be decided upon by the committee as well as all other lighting charges and fees receivable.

The Committee may reduce subscriptions for new members applying after 31<sup>st</sup> December in any year.

The Treasurer is to keep proper books of account so as to be able to report on the Club's finances at Committee Meetings and to produce accounts to 30<sup>th</sup> April each year.

### 9 Disciplinary Procedures

All members & visitors whilst on club premises are expected to show total respect to each other and to club property. Any acts of Violence, Vandalism, Misconduct or Anti Social Behaviour of any sort will not be tolerated and could result in a lengthy ban.

### 10 WR Sports Club

Two Trustees of the Club hold the lease, granted by W R Sports Club on the land on which the Ashford Table Tennis Centre is sited. Trustees hold office until such time that they resign the position or are requested to do so by the Committee who will appoint replacements.

Membership of the Club enables members to use the social facilities operated by WR Sports Club in accordance with their terms, particularly those relating to the liquor licensing laws.

Elect up to 3 members as WR Sports Directors, every three years from 2011.

To appointment of one person, if required to attend board meetings of WR Sports Club as an observer with no voting rights. The option to attend and appoint up to five persons to represent the club as voting members at AGMs or EGMs of WR Sports Club.

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### 11. Rules

Every member is to be bound by these Rules a copy of which is available for inspection on the Club Notice Board.

Any proposed amendment to the Rules must be submitted in writing, and signed by a member eligible to vote at General Meetings, to the General Secretary by 30<sup>th</sup> April for discussion at the next Committee Meeting and ratification at the next AGM.

### 12. Dissolution

Upon dissolution of the club any remaining assets shall be given to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

Under the terms of the lease granted to the Club the premises known as the Ashford Table Tennis Centre will become the property of W R Sports Club.